

**Unity of Chattanooga
Board of Trustees
Meeting Minutes**

Date: October 18, 2011

Members Present:				
Brooke King	Doug Werth	Penny Werth	Jeff Sandy	Karen Poole
Agenda Item	Discussion, Conclusions, Recommendations			
Opening	Brooke brought the meeting to order, and asked Rev. Doug Werth to start the meeting with prayer.			
September Meeting Minutes	The September meeting minutes were approved with the following change: Scholarships were given to attend the Kanuga conference.			
Prosperity Report	<p><u>Financial Statements</u> <u>September Income Statement and Monthly Income Statement:</u> Positive balance in September even without our lump sum tithe. Will produce a video with a detailed discussion of the financial statements for board members only. This month's expenses include; Therese Lee Kanuga Retreat for Doug Constant Contact Streaming Host Unity Branding Package</p> <p><u>Investments</u> Decline in investments which were in line with what the rest of the country is experiencing.</p> <p><u>Monthly Tithe Disbursement</u> 10% of the money received for Prosperity Plus goes back to them. 50% to Chattanooga Community Kitchen. 25% to St. Andrews Center 25% to NorthSide Neighborhood House.</p> <p><u>Update of Website and Streaming</u> Jeff will pull wire for streaming next Monday. Discussion of lighting for the podium; Brooke will research options, and she and Jeff will make a recommendation. All agreed we want dimming and color capability. Planning for live streaming on first Sunday in November.</p>			

Administrators Report	<p>Thank you card received from Fay Ann for the scholarship to Kanuga. Also received thank you note from the Jordan Thomas Foundation for donation.</p> <p>Penny is going to see her Dad on Thursday, October 27 through November 5. Katie Roberts will take over children's church during the service, and Lyz Bishop will prepare soup for the Wednesday class.</p>	
Outreach	None.	
Bookstore	None.	
WISE Update	None.	
Minister's Report	<p><u>Security Cameras</u> Discussion of purchasing a security camera specifically for the children's room.</p> <p><u>Sunday Service, Class & Special Events Schedule</u> Sue Wilkinson will stand in for Cindy Lou Harrington on October 30. Jeremy will lead the music team on November 20. Christmas in Song is scheduled for December 11. Doug will find someone to take Clive's place as platform assistant and prayer chaplain on the Sunday's Clive is scheduled. Felicia Searcy will be presenting the message on December 4.</p> <p>Ana Hernandez suggested we buy Kelly green bracelets inscribed with 'Thank You God' and 'Unity' to give to the membership for the season of gratitude. The cost is \$215 for 500 bracelets. Doug will post on UMMAS to see if other churches want to partner with us on the bracelets.</p> <p>Reverse tithe will be done on November 20 with stories of tithing being told during the blessing report each Sunday through December 18th.</p> <p>Reviewed Special Events calendar. Doug has sent out requests for healers a couple of times, and has had no response.</p> <p>Bishop Spong will be at Grace Episcopal on Saturday, November 19th. Information is posted on our bulletin board and on the Grace Episcopal website.</p> <p>Doug would like us to partner with other people and organizations to bring in more programs such as First Things First or a program Lynn Forrest leads.</p> <p>We have borrowed Dunlap Industries LCD Projector.</p>	<p>Doug will send the healers an email about using our space on Saturdays for appointments.</p> <p>Doug will talk with Grace Episcopal leadership to see if Bishop Spong will be free while he's in town. If so, we will try to schedule him for Unity of Chattanooga.</p> <p>Open issue – researching Aflac.</p>
New Business	<p><u>Core Values</u> 3 board members, 1 staff member, and 3 church members. Team – Brooke King, Arnie Hernandez, Eva Goldyn, Doug Werth, Gay Arthur, Kathy Webb, and T.J. Shoemaker.</p>	

	<p><u>By-Law Changes</u> We want bylaw changes to affect who gets to vote. Non-tithers don't get to make decisions for tithers. We want to make sure the people who are tithing are the ones who get to make decisions about direction. The Thriving in Unity program recommends this direction. Team – Doug Werth, Karen Poole, Jeff Sandy, and Phaedra Roberts. By-Laws meeting on November 15 at 6:30.</p> <p><u>Policies and Procedures</u> Brooke sent out several documents for review. Phaedra and Brooke will work out an 'agreeing/disagreeing in love' policy. Jeff also recommended we develop a benevolence fund and a policy governing it. Phaedra has begun work on these policies, and Brooke will be working with her soon to work on the policy concerning unruly children. Jeff will provide input on the financial policies.</p> <p><u>Board Meeting Schedule</u> December 13th</p> <p><u>Doug's Contract</u></p> <p><u>Doug's Annual Goals Achievement Review</u> We briefly reviewed the sample forms Phaedra provided us.</p>	<p>Pros and cons about how to define who can make direction decisions and by-law changes. The team will develop 'Frequently Asked Questions' to address issues. Pat Bessey, Therese Lee, and Unity will be our guides.</p> <p>Doug recommended we look at Skye St. John's website for guidance.</p> <p>Brooke will post a notice on the UOC Board Facebook page so we can determine when we can get together to discuss Doug's contract and Goals Achievement Review.</p>
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